



أبراج الاتحاد
ETIHAD TOWERS
أبو ظبي Abu Dhabi

FIRE SAFETY ADVICE CARD

Tower 3 - Offices

Always dial 999 for any emergency needing the immediate response of Police, Ambulance or Civil Defense.

Building Emergency Contact Numbers

Helpdesk 24/7	02 6133321
Security 24/7	02 6133336

Common Emergency Numbers

Police	999
Ambulance	998
Civil Defense	997
Gas Leaks	02 6133321

Property Management Office
Etihad Towers أبراج الاتحاد
P.O. Box 108290 ص.ب. 108290
Abu Dhabi, United Arab Emirates
أبو ظبي، الإمارات العربية المتحدة

T +971 (0)2 613 3300 هاتف
F +971 (0)2 613 3390 فاكس

www.etihadtowers.ae





أبراج الاتحاد
ETIHAD TOWERS
أبو ظبي Abu Dhabi

FIRE SAFETY ADVICE CARD

General Etihad Towers Evacuation Sequence

On hearing an Emergency ALERT signal



On hearing the Emergency ALERT signal, all occupants should remain CALM and await information from the public address system.

On hearing an Evacuation signal

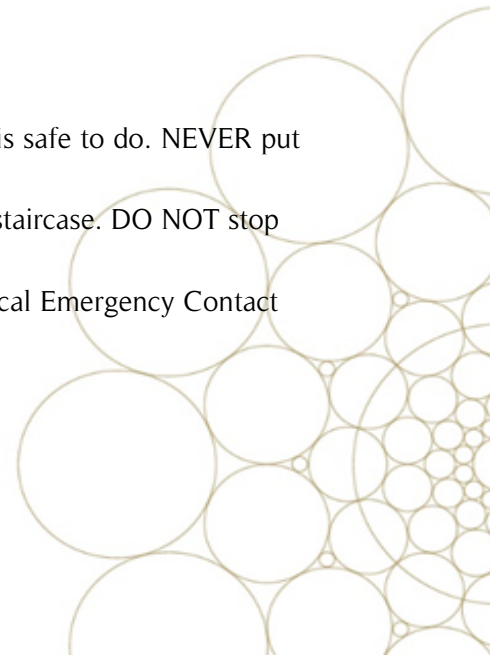


1. Leave your office and make your way to the nearest emergency exit/staircase. DO NOT stop to collect personal belongings.
2. Make sure all doors are closed behind you when leaving the area. Do not lock any door physically.
3. DO NOT use the elevator.
4. Calmly make your way down the stairs and exit the building. Ask assistance from security or your colleagues if you experience difficulty.
5. Immediately head to the Assembly Point for Tower 3, this is located on the Podium 1 Landscaping Area facing **Emirates Palace**. Kindly follow the instruction of Security Team.
6. DO NOT re-enter the building unless instructed to do so.

In the event of discovering Fire



1. Do not panic, remain calm and only attempt to suppress the fire if it is safe to do. NEVER put yourself and others at risk.
2. Leave your office and make your way to the nearest emergency exit/staircase. DO NOT stop to collect personal belongings.
3. Push the Emergency Break Glass and report the Fire to one of the Local Emergency Contact numbers or Dial 999.





FIRE SAFETY ADVICE CARD

Building E-learning Communication Scheme



As part of Etihad Towers Health and Safety Responsibility we have created the following Emergency Management Program that explains to office tenants the fundamental aspects of all emergencies and what mitigation measures to be taken into considerations; the training shall is broken into the following sections:

- 1. Introduction of the property.**
- 2. Introduction to Office tower.**
- 3. Fire Safety**
- 4. Earth Quake**
- 5. Adverse Weather**
- 6. Others – Medical and Threat Calls,**
- 7. Conclusion**

The above training videos are in total less than 1 hour to complete, please ensure that all login details through

- 1. <http://etihadtowersoffice.ap.bssnet.com/>**
- 2. Password 1234**

If in case there is any issue with login and access details, kindly email us on KKuzhikkattil@etihadtowers.ae,





أبراج الاتحاد
ETIHAD TOWERS
أبو ظبي Abu Dhabi

FIRE SAFETY ADVICE CARD

Fire Prevention and Emergency Preparedness



1. Tenants shall ensure that they coordinate the emergency procedures to their employees.
2. Tenants shall ensure that all employees are familiar with the emergency evacuation plan.
3. Tenants shall assign Trained Fire Wardens for their floors and coordinate the numbers to Etihad Towers,
4. Tenants shall have a maintenance contract for fire alarm, Emergency Lighting and firefighting equipment within their premises.
5. Tenants will coordinate any maintenance schedules with regards fire systems or disabling through Etihad Towers Property Management Office.
6. Tenants shall take all prevention measures to accidentally activate any fire alarm systems, unless it is a real emergency.
7. No smoking or Hot works (Welding, grinding or any spark generating equipment) shall be allowed.
8. All Emergency stairs shall not be blocked at any given time.
9. Tenant shall ensure that they comply with U.A.E Fire Code.
10. All flammable chemicals shall be stored in a safe cabinet, away from any ignition source or heat source.





أبراج الاتحاد
ETIHAD TOWERS
أبو ظبي Abu Dhabi

FIRE SAFETY ADVICE CARD

Fire Extinguisher types in the Building



Dry powder - To be used on the below classes of Fire

- Class A Wood and Papers
- Class B Flammable Liquids
- Class C Cooking Oils
- Class E Electrical Equipment



CO2 - To be used on the below classes of Fire

- Class A Wood and Papers
- Class B Flammable liquids
- Class C Electrical Equipment

Fire Fighting Strategy P-A-S-S



Instructions for using Fire Extinguishers

- P** - Pull the Pin
- A** - Aim to the base of the Fire
- S** - Squeeze the handle
- S** - Sweep from side to side

Keep a safe distance of at least 2 meters away from Fire, with the Emergency Exit behind you.